

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814

**ERRATA**

July 23, 1999

TO: COUNTY WELFARE DIRECTORS
COUNTY FISCAL OFFICERS
COUNTY AUDITOR CONTROLLERS
COUNTY PROBATION OFFICERS

SUBJECT: COUNTY WELFARE DEPARTMENT (CWD) COUNTY EXPENSE
CLAIM (CEC) FOR THE JULY-SEPTEMBER 1999 QUARTER-TIME
STUDY INSTRUCTIONS

REFERENCE: COUNTY FISCAL LETTER (CFL) NO. 98/99-76

This errata transmits revised support staff time study instructions for Program 036, Two-Parent Families (State Only) Stage One-Child Care Program. In CFL No. 98/99-76, dated June 18, 1999, counties were inadvertently instructed to utilize Support Staff Code (SSC) A45 to capture support staff time spent on activities associated with Program 036. The correct SSC for Program 036 is D24. To correct this error, any support staff time recorded to SSC A45 should be recorded to SSC D24, Two-Parent Families (State Only) Stage One-Child Care.

The December 1999 quarter Support Staff Time Reporting Instructions (SSTRI) will be revised to reflect this correction.

We regret any inconvenience this may have caused. If you have any questions regarding this errata, please contact the Fiscal Policy Bureau at (916) 657-3440.

c: CWDA